

2017 Application

COMPLETE AND SUBMIT THIS GRANT REQUEST ELECTRONICALLY

(Hard-Copy Grant Request Cannot Be Considered)

Once this application is completed, save the document and attach it to an email to serviceministry@wellesleyvillagechurch.org.

WELLESLEY CONGREGATIONAL CHURCH, SERVICE MINISTRY

Email: serviceministry@wellesleyvillagechurch.org

GRANT APPLICATION FORM

Due Date: September 22nd, 2017

Grant Notification Begins in December

The Wellesley Congregational (Village) Church has an annual grants process that makes multiple awards in modest dollar amounts. We are particularly interested in awarding grants that:

- Provide direct service to persons, communities, or causes in need
- Will make a significant impact on the organization
- Provide meaningful volunteer opportunities for members of our church
- Have significant numbers of Wellesley Village Church members currently involved in volunteer opportunities

Each of the above four criteria will receive “points” as follows:

1 point – minimally meets criterion

2 points – meets criterion

3 points – significantly meets criterion

Points assigned to each criterion will be added for a total score. This will serve as a guide in our evaluation process.

Please complete and electronically submit this application with your proposal and any other supporting documents. If you have any other existing materials, you would like to submit please feel free to submit those with this application. We are most interested in how you plan to use the grant and how our funds will assist in meeting your goals.

Organization Name: _____

Web address/URL: _____

Mailing address: _____

Tax exempt status: _____ Year founded: _____

Telephone number: _____

Email address: _____

Primary contact name and title: _____

Primary contact email and phone: _____

Village Church members active in your organization:

Organization mission and achievements (2-3 sentences, limit 150 words):

Requested grant amount: _____

How grant will be used (2-3 sentences, limit 150 words):

Opportunities for church member participation:

Total operating budget 2015: _____

Total operating budget 2016: _____

Total operating budget 2017: _____

Total endowment value as of 9/1/2016:

Administrative expense percentage of 2016 budget: _____

Administrative expense percentage of 2017 budget: _____

Current number of paid staff members:

Thank you for electronically submitting your grant request by saving this document and attaching it to an email to: serviceministry@wellesleyvillagechurch.org. We process nearly fifty grant requests every year; electronic format greatly enhances efficiency and accuracy. We assess each application with great care, and derive both inspiration and reward in our growing appreciation for the missions served by such worthy organizations.